



Dick and Rogers Sound Studio COVID19 Protocol

Upon entering 190 Alexander there is clear signage stating current social/physical distancing guidelines set by the Provincial standard.

A hand sanitizer station that is located at the elevator in the lobby.

Staff protocol.

We are monitoring and adhering to the evolving Provincial standards set by BC Coastal Health. This includes physical distancing and current mask wearing standards.

All staff are required to wear a mask in all common areas. This includes all common areas within the building, inside and outside of our facility.

Upon entering our facility, the staff are expected to wash their hands at 1 of the 3 available wash stations.

Staff maintain that upon leaving our private edit suites, we don a mask and wash our hands before touching any shared surfaces in the kitchen. Eg; Refrigerator door, cupboards, drawers etc....

In addition to a sink with soap and water, hand sanitizer is available throughout the facility.

Door handles and cabinetry are periodically disinfected throughout the day.

Record Room Protocol

The air supply to and from our facility is equipped with now industry standard, MERV 13 air filters.

We are recording actors 1 at a time for the foreseeable future, At a size of 14' by 15' our room is organized into 4 microphone quadrants. Each "station" is isolated from the other by a gobo system. These microphone stations are separated by a 8-10 ft distance with a physical barrier of plexiglass.

Each station has/will have:

a supply of hand sanitizer.

Will have been wiped down with disinfectant wipes on all surfaces that the actor might touch.

A clean/fresh pair of headphones and pop filter.

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Actors are encouraged to bring their own pair regardless of connector type or impedance level. We will accommodate.

Used headphones are separated and isolated before being put back in rotation. With 2 dozen pair of headphones, we have not yet run into a situation where the rotation system has been stressed.

As alcohol solutions destroy the integrity of all soft surfaces, we do not disinfect the headphones. They are simply wiped down with water and left to sit. We are prepared to place more headphones in rotation if the situation arises.

Talent protocol

It has been our practice that talent are expected to wait outside of the building until invited in. This gives us time to wipe down all necessary surfaces and prep the room each time a new person arrives.

The actors are explained the surfaces that are cleaned and “safe” for them to touch during their recording time. The doors are wiped down with cleaner so the actor can exit the room when they are finished.

The microphone height is adjusted quickly by the engineer as the actor stands away. The distance of 2 meters can easily be achieved between the 2 individuals during this brief interaction.

Throughout the recording the Engineer and Talent are in different rooms and no longer need to be physically present together, remaining isolated for the duration of the session.

Mix Room protocol.

Meeting physical distance guidelines set by the Province, we can host up to 2 people besides our mix engineer.

The clients/ guests will be encouraged to wash their hands prior to entering the room.

All bodies present are expected to wear masks as dictated by the current Provincial standard.

Clients will be situated at a distance of at least 2 meters through their stay.

Hand sanitizer will be available to these individuals.